

November 28th Board Meeting (Tuesday, November 28, 2023)

Generated by Sarah Birdsall on Wednesday, November 29, 2023

Members present

Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Meeting called to order at 7:02 PM

1. Preliminary

Procedural: A. Call to Order

Procedural: B. Roll Call

Information: C. Mission and Vision

2. Communications

Procedural: A. Executive Sessions

Procedural: B. General Public Comment

Minutes: C. Approval of the October Board Meeting Minutes

Tamara Campbell first and Michael Adler a second

All say aye

3. Reporting

Discussion: A. Board President Report

Discussion: B. CEO Report

Committee Meeting Reviews/Action Items

Next Board Meeting is January 30th, 2024 at 7.00pm

Discussion: C. COO Report

Health Insurance renewal for 2024 including three initiatives from the Employee Retention Plan

Childcare Benefit (from Employee Retention Plan)

Change to Bereavement Policy (from Employee Retention Plan)

School Safety Assessment Report

Enrollment & Demographics Report

Discussion: D. CFO Report

Audit Report

October 2023 Financials

4. Action Items

Action: A. October Financials

Motion to approve the October Financial Report and Disbursements.

Motion by Tamara Campbell, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Action: B. Audit Report

Motion to accept the final Draft Audit Report

Motion by Michael Adler, second by Edward Knittel.

Final Resolution: Motion Carries

Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Action: C. Change to Bereavement Policy

Motion to approve the revised Bereavement Policy for inclusion in the Employee Handbook.

Motion by Edward Knittel, second by Tamara Campbell.
Final Resolution: Motion Carries
Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Action: D. Health Insurance Renewal
Motion to approve the renewal of our health insurance plans with the proposed changes included in this memo and authorize our COO or Director of Human Resources to execute any related agreements.

Motion by Chris Rossi, second by Tamara Campbell.
Final Resolution: Motion Carries
Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Action: E. Reduce Co-pays
Motion to approve the initiative to reduce co-pays as included in this memo and authorize our COO or Director of Human Resources to execute any related agreements.

Motion by Tamara Campbell, second by Chris Rossi.
Final Resolution: Motion Carries
Aye: Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell
Abstain: Michael Adler

Action: F. Decrease in employee contributions
Motion to approve the initiative to decrease employee contributions as included in this memo.

Motion by Tamara Campbell, second by Chris Rossi.
Final Resolution: Motion Carries
Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Action: G. In-lieu-of Benefits
Motion to approve the initiative to implement the in-lieu-of benefits benefit and develop a related policy.

Motion by Tamara Campbell, second by Edward Knittel.
Final Resolution: Motion Carries
Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Action: H. Childcare Benefit
Motion to approve the employer relationship with KinderCare which will provide our employees with discounted child care options and authorize our COO or Finance Manager to execute any related agreements.

Motion by Chris Rossi, second by Edward Knittel.
Final Resolution: Motion Carries
Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

Action: I. Employee Roster
Motion to approve the 11/20/23 Employee Roster.

Motion by Edward Knittel, second by Tamara Campbell.
Final Resolution: Motion Carries
Aye: Michael Adler, Chris Rossi, Alice Solomon, Edward Knittel, Tamara Campbell

5. Announcements

Information: A. Next Board Meeting - January 30th, 2024 at 7:00pm

6. Adjournment

Procedural: A. Meeting Adjournment


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