

Insight PA Cyber Charter School
Board Meeting - May 25, 2021
7:00pm



INSIGHT PA
CYBER CHARTER SCHOOL

Board Members present: Michael Adler, Lowell Thomas, Alice Solomon, Edward Knittel

ISPA Employees: Eileen Cannistraci, Anthony Pirello, Samantha Chacanian, Angela Decker, Amanda Morrison, Beryl Cohen, Jessica Wright, Tia Gaines, Kelly Brynowski, Beryl Cohen

Stride Employees: Michael Frost, Mary Markert, Rashaun Reid, Linda Carter, Todd Mcintire

School Solicitor: Pat Hennessey

Meeting called to order at 7:01 PM

1. Preliminary

A. Call to Order

B. Roll Call

2. Communications

A. General Public Comment

B. Approval of February Board Meeting Minutes

Motion to approve the April board minutes

Motion by Lowell L Thomas, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

C. Executive Sessions

The Board of Trustees held an executive session on 4/27/2021 at 6:30pm to discuss sensitive personnel matters.

3. Reporting

A. CEO Report

- Committee Meeting Reviews
- Legislative Updates
- Pennsylvania Department of Education Updates
- Next Board Meeting - 6/22/2021

B. CFO Report

- April Finances and Staff Roster
- Budget Presentation

C. Executive Director Report

- Re-Registration Update
- Student Highlight
- Stride Marketing Update

4. Action Items

A. April 2021 Financials

Motion to approve the April 2021 Financials

Motion by Lowell L Thomas, second by Edward Knittel.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

B. April 2021 Employee Roster

Motion to approve the April Employee Roster

Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

C. Panorama Agreement

Motion to approve the Panorama Agreement (pending legal review)

Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

D. Naviance Agreement

Motion to approve the Naviance Agreement

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

E. May Job Descriptions

Motion to approve all proposed May job descriptions

Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

F. 2021 Finance and UGG Manual Updates

Motion to approve the 2021 Finance and UGG Manual Updates

Motion by Lowell L Thomas, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

G. 2021 Employee Handbook Update

Motion to approve the 2021 Employee Handbook Update

Motion by Alice Solomon, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

H. Fund Balance Resolution

Motion to approve the Fund Balance Resolution releasing funds for employer paid short and long term disability

Motion by Michael Adler, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

I. Position Elimination

Motion to approve the position elimination

Motion by Lowell L Thomas, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

J. Insight PA Leadership Organizational Chart

Motion to approve the updated Insight PA Leadership Organizational Chart

Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel

5. Announcements

A. Next Board Meeting - June 22, 2021 at 7:00pm

6. Adjournment

A. Meeting Adjournment

Motion to adjourn the meeting

Motion by Michael Adler, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Lowell L Thomas, Michael Adler, Alice Solomon, Edward Knittel